

Washington State Nursing Care Quality Assurance Commission

Department of Health

SPECIAL MEETING NOTICE

May 9, 2003

9:00AM-4:00PM

Washington State Department of Health
Point Plaza East (map attached)
310 Israel Rd SE, Room 152, 153
Tumwater, WA 98501

Commission Members: Joanna Boatman, RN, Chair
Becky Kerben, LPN, Co-Chair
Karen Brewer, Public member
Rev. Ezra Kinlow, Public Member
Frank Maziarski, RN, CRNA
Cheryl Payseno, RN, MPA
Jacqueline Rowe, RN
Roberta Schott, LPN
Sandra Weeks, LM, ARNP
Marlene Wells, LPN

Assistant Attorney General: Marc Defreyn, Assistant Attorney General

Staff : Paula R. Meyer, RN, MSN, Executive Director
Jeanne Giese, RN, MN, Chief Investigator
Karl Hoehn, Lead Staff Attorney
Kris McLaughlin, Secretary
Terry West, Health Administrator
Joan Wilson, RN, Education Manager

In accordance with the Open Public Meetings Act, approximately 1000 special meeting notices were sent to individuals requesting notification of Nursing Commission meetings.

If you have questions regarding the agenda you may call the Nursing Commission office at (360) 236-4713. Items may be taken out of order. If you wish to attend the meeting for a single item, you may contact Kris McLaughlin at the number listed above and request that a specific time be scheduled for that item.

These meetings are accessible to persons with disabilities. Special aids and services can be made available upon advance request. Advance request for special aids and services must be made no later than 7 days prior to the meeting. For information and assistance call 1-800-525-0127. TDD may also be accessed by calling the TDD relay service at 1-800-833-6388.

Smoking is prohibited at this meeting.

March 21		Health Professions Quality Assurance Commission Section 6 business meeting
9:00A.M		
1.		Opening – Joanna Boatman, Chair
		Call to Order
		Order of Agenda
		Announcements – Introduction of new Commission member
		Other
2.		Consent Agenda – DISCUSSION/ACTION

		Items listed under the consent agenda are considered to be routine agency matters and will be approved by a single motion of the Commission without separate discussion. If separate discussion is desired, that item will be removed from the consent agenda and placed on the regular business agenda.
	A.	Minutes
	B.	Budget report
	C.	Sub-committee minutes
	D.	Rules update
	E.	National Council of State Boards of Nursing (NCSBN) board minutes, committee reports: Frank Maziarski, Cheryl Payseno
	F.	Taxonomy of Error, Root Cause Analysis and Practice Responsibility (TERCAP) report – Linda Patterson
3.		Chair report — Joanna Boatman – DISCUSSION/ACTION
	A.	NCSBN Mid-year meeting, Savannah, GA
	B.	Washington Nursing Leadership Council (WNLC) meeting
	C.	Other
4.		Executive Director report — Paula Meyer – DISCUSSION/ACTION
	A.	Practice Guidelines on the web-site
	B.	NCLEX examination changes
	C.	CNEWS meeting report
	D.	July meeting dates – conflict with NCSBN board of directors meeting
	E.	Update on commission vacancies
	F.	Other
5.		Discussion Items – DISCUSSION/ACTION (If items are selected for action and a task force assigned, the group will meet once, complete the charter and then come to the next meeting for decision to proceed) A. Refresher courses B. Using the sanctioning guidelines, cases in question C. The role of registered nurses and licensed practical nurses in boarding homes D. Citizens Advocacy Council PreP 4 Safety Project – Approval for out of state travel for Megan Pottorff and description of project
6.		Health Professions Quality Assurance Provider Profiles demonstration – DISCUSSION
7.		National Council of State Boards of Nursing web-site demonstration – Paula Meyer
8.		New Commission/pro tem orientation – Paula Meyer – DISCUSSION/ACTION
9.		Task force charters and reports – Paula Meyer – DISCUSSION/ACTION
10.		Draft policy on incomplete applications – Terry West – DISCUSSION/ACTION

11.		Nurse Technician Legislation – Terry West – DISCUSSION/ACTION <ul style="list-style-type: none"> • Review draft language for emergency rule adoption • Review CR101 for beginning of permanent rules adoption process
12.		National Council of State Boards of Nursing 25th Anniversary – Paula Meyer – DISCUSSION/ACTION <ul style="list-style-type: none"> • Who will attend
13.		Accreditation/Approvals – DISCUSSION/ACTION <p>There has been a request from the Department of Health and the legislature for the NCQAC to consider accepting the reports from the national accrediting bodies rather than continue to do state survey visits. A graduate nursing student, Jean Borth, has been working on the analysis of the information. Jean will present the similarities and differences; the commission will discuss the pros and cons of the information and consider the recommendations.</p>
14.		Nursing Assistant approval plan and budget – Kendra Pitzler, Cheryl Payseno, Ellen Rosbach – DISCUSSION/ACTION <p>Department of Social and Health Services (DSHS) is experiencing reductions in force (RIF) and the nursing assistant training approval program has lost one full time person. Therefore, DSHS program will continue to approve the training programs for the OBRA (federal) requirements, but there are state requirements that need to be addressed. The NCQAC will be presented with recommendations for actions on the approval of the state requirements and a process for the approvals.</p>
15.		Nursing Education Rules – Paula Meyer, Joan Wilson, Kendra Pitzler – DISCUSSION/ACTION <p>The draft rules will be presented for comment and questions. The timeline for adoption of the rules will be discussed.</p>
16.		July workshop items – Joanna Boatman, Paula Meyer – DISCUSSION/ACTION <ul style="list-style-type: none"> • At the NCSCBN, Glen Tecker delivered a presentation on the role of governing boards. Mr. Tecker's book, <u>The Will to Govern Well</u>, has been ordered for the commission members. On the recommendation of the members attending the midyear meeting, a portion of the July workshop would be dedicated to governance and strategic thinking. • Other workshop items
17.		Legislative Report – Paula Meyer – DISCUSSION/ACTION <p>A report on the legislative changes will be made and the actions required by the NCQAC.</p> <ul style="list-style-type: none"> • Nursing Technician implementation plan • Nurse Delegation • Catheterization of students • ARNPs • Potential request legislation for the 2004 session: membership of the NCQAC
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18.		Nominating committee report <p>The NCQAC will receive the candidate's names for Chair and Co-chair and vote on the positions.</p>

19.		Budget issues – Terry West – DISCUSSION/ACTION <ul style="list-style-type: none"> Review commission policy on payroll to add language regarding conference attendance Budget issue; reduction in spending
20.		Limited Education Licensure – Terry West, Paula Meyer – DISCUSSION/ ACTION <ul style="list-style-type: none"> The licensure rules will be revised in the future. The NCQAC is currently using a letter to notify students enrolled in a refresher course that they have a limited education letter allowing them to complete their clinical work. There is a 90 day limit on the letter. The 90 days are adequate for LPN students, but not long enough for RN students. Therefore, there is a recommendation to have two letters, one for LPNs with 90 days and one for RNs with 180 days.
21.		Felony and Gross Misdemeanor Policy – Jeanne Vincent, Shellie Carpenter - Discussion/Action The NCQAC will consider recommendations to improve its process to approve or deny applicants that have reports of felony or misdemeanor conduct. The disciplinary process for licensees with reports of felony or gross misdemeanor conduct will also be considered.
22.		Executive Session if needed – The Executive Session is that part of a regular or special meeting that is closed to the public.
		Lunch – If the Nursing Commission video produced in cooperation with MultiCare Health System is available, the NCQAC will conduct a working lunch and view the video.
1:00PM		OPEN MIKE
		Open mike is for public presentation of issues to the Nursing commission. If the public has issues regarding disciplinary cases, please call: 360-236-4727.
23.		Practice/Education Subcommittee report – Frank Maziarski - DISCUSSION/ACTION
	A.	Commission on Graduates of Foreign Nursing Schools (CGFNS) – DISCUSSION/ACTION The education -practice committee voted at its April 16 meeting to recommend to the Commission that: <ul style="list-style-type: none"> The current requirement for CGFNS be deleted from the WAC. The new requirement for foreign nurse graduates be the Credentials Evaluations Service (CES) portion only of CGFNS. The endorsement portion of the rules include a requirement for CES from foreign nurses endorsing in to the state
	B.	WAC 246-840-070 Failures -- Repeat examination. – Joan Wilson – DISCUSSION/ACTION (1) The retest may be scheduled no sooner than ninety days following the date of the last exam taken. (2) Request to retake the exam must be submitted to the commission no less than forty-five days prior to the anticipated test date. (3) Candidates who fail the examination will be permitted to retake the examination three times within the two-year period from the month of completion of the nursing program. (4) Candidates who fail to pass the examination within the time period specified in subsection (3) of this section shall be required to complete a program of study approved by the commission. Upon successful completion of the approved program, the candidate shall be required to take the examination.
	C.	Practice/Education Subcommittee reports– Frank Maziarski, Joan Wilson - DISCUSSION/ACTION

		<ul style="list-style-type: none"> • Epidural position statement – Frank Maziarski • Office based Anesthesia • Continued Competencies report
	D.	Other
24.		Discipline Subcommittee report- Cheryl Payseno - DISCUSSION/ACTION
	A.	Approved/denied Evaluators for Nurse Discipline Cases
	B.	Sanction Guidelines for charging Licensees for violations Involving Medication Errors
	C.	Other
25.		Legislative Task Force – Paula Meyer – DISCUSSION/ACTION
	A.	Other
26.		Other/FYI
27.		Closing -

